

Prom 2024

17 January 2024
SHy/sbt

Dear Parent and Carers

I am writing to update you on our end of year Leavers' Prom to which your child is invited. It will be held at **The Bristol Hotel, Prince Street, Bristol on Thursday 4 July 2024 from 6pm – 11pm**. There will be no entry to students after 8pm.

A committee of students, with representatives from each tutor group will be meeting regularly to discuss the finer details so that every child can attend this event and celebrate the achievement of reaching the end of their secondary education journey with their peers and staff in a positive and enjoyable way. The need for responsible behaviour must be remembered and you are asked to discuss this with your child.

The following arrangements must be adhered to so that the event can be held in a safe manner:

Attendees and Invitations

Only Year 11 students who are on roll at King's Oak Academy on Thursday 4 July 2024, and those who have paid the total balance are invited to attend the event.

Furthermore, throughout the year, student's behaviour, attendance, attitude towards learning, punctuality, and commitment to attending after school intervention sessions will be monitored and rewarded with Prom Points. Any student whose Prom Points are below zero throughout the year will have their invitation to Prom withdrawn and they will need to earn this back.

Student's whose score is below zero at the end of Term 5 will not be eligible to attend the Prom. Throughout the year, your child will be updated on their Prom Points score and we will contact the families of children whose scores are below zero each term to make them aware of this and help to plan for how their child can increase their total to zero/positive in the following term.

Dress Code

Trousers and shirt (full suit/tie/bow-tie optional), or dress (please consider the length/cut of the dress) form the dress code for the event. Please be aware that jeans/casual wear are not appropriate clothing choices for this event, but trainers are permitted!



WORK HARD, BE KIND

PRINCIPAL: MISS K OGDEN CEO: MR STEVE TAYLOR |

ADDRESS: KING'S OAK ACADEMY, BROOK ROAD, KINGSWOOD, BRISTOL BS15 4JT

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UPPER SCHOOL: 01179 927127
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Travelling to and from Prom

Parents and Carers are responsible for the travel arrangements to and from the event. Please be mindful that as the event is in the city centre, parking facilities will be limited at the venue.

Alcohol

There is a strict **no alcohol** policy at this event. Your child will be able to purchase soft drinks throughout the evening.

Please be aware that if any students arrive to the Prom in a condition that suggests they are under the influence of alcohol they will be refused entry by the hotel security staff, and you will be asked to collect your child so that they can return home. In the unlikely event that this happens, there will not be an option to request a refund for the event.

Safety and Screening

Once your child has arrived and had their photographs taken at the start of the event, we will invite the children into the main room so that they can commence their Prom celebrations. To ensure that all children can enjoy their evening safely and sensibly, there will be a screening process that will take place as your child enters the venue. Please ensure that your child does not bring any prohibited items with them to the event e.g., vapes / alcohol as they will either be confiscated or result in you being asked to collect your child so that they can return home with you.

Collection Time

The Prom ends at 11pm and we expect all children to have been collected to return home/attend their own additional celebrations by this point. As with previous years, most families arrive to collect children between 10:15 – 10:45pm, with most children leaving at 10:30pm.

Please ensure that you and your child have made suitable travel arrangements so that they are not 'stuck' at the venue at 11pm with the King's Oak staff who will be completing the cleaning up duties from the event!

Staffing and Security

In a similar style to many Proms that take place in Bristol and South Gloucestershire, the event will be supervised by King's Oak Academy staff and there will be additional security personnel provided by the hotel to help support and manage the event.

Use of The Bristol Hotel Facilities and Areas

The hotel is based in the city centre, near the Bristol Hippodrome and Harbourside. Once your child has arrived at Prom and entered the venue, they will be able to celebrate with their friends inside the 'Prom Hall'.

Please advise your child that they will not be able to explore additional parts of the hotel (for example the lobby areas) or go outside of the hotel until they are collected by you or an agreed family friend/relative. This is to ensure that all children remain supervised and safe throughout the event. If there are any children who are struggling to remain in the agreed areas, we will contact parents and carers so that they can be collected and return home with you.



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After Parties

Each year and across many schools, there are often a group of children who wish to attend an 'after Prom party' that is not managed by the school. Whilst these parties are typically well spirited and positive events, it is important that every child is kept safe.

Whilst we do not encourage or advise children to attend after parties, if you agree for your child to attend an after party, please ensure that you make clear arrangements for their travel to/from the event, have checked who will be supervising the event, when the event will end and that you have appropriate contact details so that you know where your child is and how you can contact them.

Remaining Actions for Parents

The final payment for Prom of £30, needs to be paid by Friday 3 May 2024. This can be paid via SCOPAY.

If your child now wishes to attend Prom, but previously did not pay a deposit, **please pay the non-refundable deposit of £10 on top of the £30 balance by Friday 3 May 2024.**

The cost includes a 2-course fork buffet, a red-carpet arrival, disco, and hire of the Ball Room exclusively to our students, all provided by the hotel. Added to this, the committee will decide on any additional decorations / activities.

We do hope that you and your child will want to support and attend this event being arranged through the Year 11 committee and thank you in advance for your positive engagement in the Prom Points programme that will help your child progress in their studies throughout the year and ensure that they are able to enjoy the final Prom event at the end of the academic year.

Yours sincerely



Mrs S Holtby
Head of Year 11