

# Year 10 Work Experience



# Why do we do it?

- Real-life experience of the workplace
- Find out more about yourself
  - Did you enjoy working indoors/outdoors, with children, with the elderly etc...
- Find out more about different job roles
  - Was it what you thought it would be?
- Develop skills you can put on future CV's and application forms
  - Punctuality, reliability, independence etc...

# When is it? Monday 22nd - Friday 26th April 2024

What do you need to do?

- 1) Send emails, letters and make phone calls home to local employers you might like to do work experience with, asking if they will take you.
- 2) Once you find somewhere - there are 4 forms for you, the employer and your parents to fill in.
- 3) Send the completed forms to me by email.
- 4) I will let you know once your placement has been approved.

Deadline to submit completed paperwork is Friday 1st March

# Rules around placements

- You cannot work for someone with no fixed address e.g. tradesman, home carers, mobile hairdressers
- You cannot work in a high-risk environment e.g. construction sites
- You cannot work alone with just 1 adult (unless they are an immediate family member).
- You cannot work for establishments offering cosmetic procedures e.g. beauty salons offering fillers/botox, tanning salons, tattoo shops

# Ideas for placements

- Schools
- Nurseries
- Residential homes/Care homes
- Office-based work
- IT Companies
- Banks
- Leisure Centres

Ask parents, family, friends etc if they can help.

If you are interested in a career in medicine or healthcare, see Mrs Larkin for possible placement opportunities.

# What if I can't find a placement?

- You are expected to participate in work experience as part of the curriculum as King's Oak
- You can contact Mrs Larkin at any time for advice
- If you are unable to secure a placement, you will be expected to attend school as normal.