

13 March 2023
KOn/JWe

Dear Parents and Carers

Following my letter to you last week about improving our toilet facilities, I am writing to you to inform you that whilst we work with both the CLF Estates and Projects Team and our trusted partner and technical advisors, Faithful and Gould to complete a long term maintenance and refurbishment plan for our toilet facilities, we will be making some adjustments to toilet facility arrangements from week beginning 13 March on the Middle / Upper School site.

Alternative Toilet Facilities

On Monday 13 March we will be installing a new, temporary portacabin toilet block that will be accessible for all children from Tuesday 14 March.

To ensure that we are able to maintain this new block and adhere to our hiring arrangements, the block will be unlocked at the start of each break / lunchtime session and the entrance area will be supervised by a member of staff. The toilet block will be positioned by the hard-court area (to the side of E-Block) so that it is well positioned for children to be able to access during their social time. Inside the block, the toilets will have full height (floor to ceiling) cubicles, sinks and hand drying facilities.

When the new portacabin toilet block is open and ready for children to use, the Music Block toilets will then be closed permanently.

Middle School Toilet Facilities

We have listened to the feedback from our Middle School children and families and are increasing the toilet facilities that are available for Year 5 and Year 6 children. Currently, our Estates Team are installing additional finger guards to the doors of the Middle School (C-Block) Library Toilets so that these facilities can also be accessed by all children in Years 5 – 8 in addition to the Canteen toilets and dedicated B-Block Year 5/6 toilets. As soon as the Middle School Library toilets are ready for use, we will let your child know.

Summary of Toilet Facilities

Whilst we continue to work with the CLF Estates and Projects Team and Faithful and Gould to develop a long-term maintenance and refurbishment plan for our toilet facilities, please see below for a summary of the toilet facilities that your child will be able to use during the academy day for the remainder of Term 4.

Lesson Time & Before / After School	Break & Lunchtime
Canteen	E-Block / Courts (New portacabin facilities)
Access Toilet (Student Reception)	Canteen
BG Block (Years 5 and Year 6 Only)	C-Block (External)
Middle School Library*	Middle School Library*
	BG Block (Years 5 and Year 6 Only)
	Access Toilet (Student Reception)

**Please note that these toilets will be locked when not in use. If a child would like to use these toilets, they should ask Mrs Gilardoni (Librarian), Mrs Watts (Head of Middle School) or any member of the SEND and Inclusion team who will be able to open these facilities immediately.*

WORK HARD, BE KIND

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Thank you for continuing to work with us to support our children at King's Oak Academy and for regularly offering us feedback about what we are doing well/could do to improve our school. When we have received more information about the time scale and plans for our longer-term refurbishment project, we will write again to update you and your child.

If you have any further questions with regards to our toilet facilities refurbishment plans, please email koa.principal@clf.uk or call 01179 927127.

Kind regards



Katherine Ogden
Principal of King's Oak Academy

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