

KOn/JWe  
17 March 2022

Dear Parents and Carers,

I hope that you and your family are well. I write today to update you on some staff changes at King's Oak Academy.

### **Head of Lower School and All-Through Leadership**

As you know, Jo Thorn (Head of Lower School) is leaving King's Oak Academy at the end of Term 4. On Tuesday 22 March we will be holding interviews to appoint the new Head of Lower School who will join King's Oak Academy in September. So that we can continue to provide high quality leadership across our all-through academy, we have made arrangements for Craig Jones (Senior Principal, Hayward Village Academy) to work with our Senior Leadership team at King's Oak Academy and lead our Lower School (Reception – Year 4) in Terms 5 and 6.

Craig has been a primary school headteacher for 8 years and Hayward Village Academy (Weston-super-Mare) is his second headship. Craig has also taught in primary schools in Bristol, South Gloucestershire, Kent and Dubai.

Craig will continue to serve as Principal of Hayward Village Academy. The table below shows the on-site leadership arrangements that will be in place for King's Oak for Terms 5 and 6. Starting next week, Craig will be transitioning into King's Oak by working with teachers and students and familiarising himself with King's Oak and in particular with the Lower School. He is looking forward to meeting with parents and carers very soon.



	<b>Lower School Site Leadership</b>	<b>Upper School Site Leadership</b>
<b>Monday</b>	Katherine Ogden	TBC
<b>Tuesday</b>	Katherine Ogden	TBC
<b>Wednesday</b>	Katherine Ogden & Craig Jones	Katherine Ogden
<b>Thursday</b>	Craig Jones	Katherine Ogden
<b>Friday</b>	Craig Jones	Katherine Ogden

We are making arrangements with the Cabot Learning Federation (CLF) to work with another local CLF Principal to provide additional leadership capacity and support on the Upper School site for the times when I will be leading the Lower School. We will communicate these arrangements with Middle and Upper School parents and carers as soon as they are finalised.

**WORK HARD, BE KIND**

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### Head of Early Years

Last week we shared the news that Rachel Waldron (Blossom class teacher and Head of Early Years) will be leaving King's Oak at the end of Term 4. I am delighted to confirm that following a recruitment process on Friday 11 March, Charlotte Whiteford has been appointed to the role of Head of Early Years (Reception and Year 1). I am sure that you will wish to congratulate Charlotte on her new role in our Academy.



Charlotte is an experienced Early Years teacher and has worked in Reception for many years before working more recently in Years 1 and 2. Charlotte joined King's Oak when the school opened 'The Acorn' therefore she is already very familiar with lots of our children and families. Charlotte is committed to providing every child with the best possible start to their education and she has many exciting plans for how we can continue to help our Reception and Year 1 children develop into happy, confident and capable children. Charlotte will be in contact with Reception/Year 1 parents directly to invite them to a 'Meet and Greet' event very soon.

This new appointment means that we need to change our teaching arrangements in Year 2 for Rowan Class. The table below provides more information about this.

### Lower and Middle School Class Teacher Update

Finally, we are also making some adjustments in our class teaching teams in Term 5 and 6. The table below outlines all of the class teacher arrangements from Term 5 onwards. During the final few weeks of Term 4 we will be working with children to prepare them for any changes.

School	Year	Class	Class Teacher (Term 5 and 6 onwards)
Lower School	Reception	Catkins	Michael Diggle
		Blossom	<b>Charlotte Whiteford</b> As we approach the end of Term 4, Charlotte Whiteford will be working more closely with the Reception classes so that there is consistency for children and to ensure we create a smooth transition between Rachel Waldron's departure at Easter and Charlotte Whiteford starting her new role as Head of Early Years (Reception and Year 1) in Term 5.
	Year 1	Willow	Emma Bartlett
		Maple	Anna Tattersall
	Year 2	Elm	Fergus Allen
	Year 2	Rowan	<b>Sophie Joss (Wednesday – Friday)</b> We are currently recruiting Charlotte Whiteford's replacement to work with Rowan class on Monday and Tuesday. However, in addition to recruiting a new teacher, Rosie Blacker will be returning to teach the class in Term 5 as part of her teacher training programme and Rowan will also be working with our Higher Level Teaching Partner, Danielle Churches and ensure that there is strong provision and familiar adults continuing to work with this group.  <b>Charlotte Whiteford</b> will continue to work closely with the Year 2 team in Term 5 so that children are well supported during this transition period.

(Continued below)

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	Year 3	Juniper	Josie Palmer Turk
		Pine	Emily Baber
	Year 4	Redwood	Kira Roberts
		Beech	<b>New teacher</b> We have recently recruited a new teacher to take on Jon Warren's class at the end of Term 4. We will be able to share more information about this shortly and welcome a new member of the King's Oak Academy team to our parents and carers.
Middle School	Year 5	Aspen	<b>Megan Redwood</b> Megan Redwood is planning to start her maternity leave in June and we wish Megan well as she approaches the final stages of her pregnancy. We are delighted to confirm that Tayler Eade will be returning to King's Oak following her maternity leave to take over from Megan Redwood and ensure a smooth transition.  <b>Sarah Franklin (Associate Assistant Principal)</b> will continue to teach Aspen class for the remainder of the year.
		Sycamore	Margarita Worth
	Year 6	Ash	Abbie Southcott
		Hawthorn	Adam Blake

There is a lot of information in this letter. I appreciate that not all of it is relevant for every King's Oak family; however I wanted to share it with you all so that you all feel informed about these changes and the additional leadership capacity we are providing to ensure our students receive high quality education and support from both King's Oak Academy and Cabot Learning Federation.

If you have any questions about the information in this letter, I invite you to join us in forthcoming Parent and Carer Coffee Mornings (08:50 - 10:00am, dates below), you can also email me at [koa.principal@clf.uk](mailto:koa.principal@clf.uk) or alternatively please call 0117 927 127.

**Lower School Coffee Morning:** *Thursday 7 April 2022 (Lower School Site)*  
**Middle School Coffee Morning:** *Thursday 28 April and Thursday 12 May 2022 (Middle School Library)*  
**Upper School Coffee Morning:** *Thursday 19 May (Upper School Meeting Room)*

Kind regards



Katherine Ogden  
Principal of King's Oak Academy

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