

Secondary Parents' Frequently Asked Questions



Attendance

Question	Answer
<p>Are you able to accommodate all pupils back in school?</p>	<p>Yes, school attendance for all students will be mandatory from September 2020. It is the parental responsibility to ensure their child/children attend regularly.</p> <ul style="list-style-type: none"> • To reduce anxiety regarding returning to school, students will: <ul style="list-style-type: none"> ○ Receive preparatory/well-being phone calls from either their Head of House, Tutor or Class Teacher. ○ Complete an on-site induction visit <ul style="list-style-type: none"> ▪ EYFS to Year 5: week beginning 13th July & 3rd/4th September ▪ Year 7: week beginning 13th July & 3rd/4th September ▪ Years 8-11: 3rd/4th September • Families whose child/ren were persistently absent prior to March 23rd will receive a School Attendance Meeting in week beginning 27th and/or 31st August to ensure that an appropriate return to school transition/monitoring plan is put in place.
<p>How big will the bubbles be and who will my child be able to interact with?</p>	<p>The children will be in whole year group bubbles so will be able to interact with other students in their year groups.</p>
<p>If I decide not to send my child to school will I risk getting a fine?</p>	<p>Yes, the Attendance Officer, Education Welfare Officer, Heads of House & Tutor team will ensure that attendance is recorded accurately and absences are followed up. Sanctions (including fixed penalty notices) will be used in line with South Gloucestershire Council codes of conduct.</p>
<p>Will my child/children be expected to attend school if they or someone in the family is shielding?</p>	<p>A small number of students will be unable to attend in line with public health advice because they are self-isolating and have had symptoms/positive test themselves, or they are in close contact with someone who has COVID-19.</p> <p>All students who are shielding or have a family member who is shielding will be expected to return to King's Oak Academy in September 2020.</p> <p>The exception to this is when students might be temporarily absent if the disease rises within the local community or if students remain under the care of specialist health professionals. Under these circumstances, absence will not be penalised.</p> <ul style="list-style-type: none"> • These students will be expected to complete remote learning. • Engagement will be monitored by the year group Raising Achievement Lead

Arrival, Lunch and Break Times

Question	Answer												
<p>How can my child stay safe on the way into school?</p>	<ul style="list-style-type: none"> • Students will be discouraged from mixing with the general public during journeys to/from school. • All students will wash their hands on arrival at school. • If students come to school on local authority taxi services or public transport and are sharing transport with individuals with whom they do not normally mix, they will be advised to use face coverings and hand sanitiser. 												
<p>Can I park outside the Academy to drop my child/children off?</p>	<p>No, to minimise traffic congestion and improve pupil safety, from 1st September 2020, at the start and end of the academy day, Brook Road will be closed to cars (with the exception of LA taxis, residents and emergency service vehicles).</p> <p>Parents/carers who intend to drive their child/ren to and from school will be asked to park in the neighbouring housing estate and then walking to the academy site.</p>												
<p>What if I need to speak to the school about something?</p>	<p>King's Oak are only going to be holding essential visits on the school site. Should a parent/carer have a query, they should call or email the school.</p> <p>An appointment time will then be set up with the appropriate member(s) of staff. This appointment is likely to be virtual (e.g. a phone call) but some situations, particularly those of a safeguarding nature, may lead to face to face meetings.</p>												
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<p>Which school entrance/exit will my child/children use?</p>	<p>Students will arrive and depart through the following entrance/exit points:</p> <table border="1" data-bbox="768 1161 1449 1489"> <tbody> <tr> <td rowspan="2" style="background-color: #002060; color: white; text-align: center; vertical-align: middle;">0820 - 0830</td> <td style="background-color: #002060; color: white;">Brook Road - Upper Playground Gate</td> <td style="background-color: #002060; color: white; text-align: center;">Year 7</td> </tr> <tr> <td style="background-color: #002060; color: white;">Brook Road - Fed House Gate</td> <td style="background-color: #002060; color: white; text-align: center;">Year 11</td> </tr> <tr> <td rowspan="3" style="background-color: #002060; color: white; text-align: center; vertical-align: middle;">0830 – 0840</td> <td style="background-color: #002060; color: white;">Deanery Road / Brook Road - Rear Entrance Gate</td> <td style="background-color: #002060; color: white; text-align: center;">Year 10</td> </tr> <tr> <td style="background-color: #002060; color: white;">Book Road - Upper Playground Gate</td> <td style="background-color: #002060; color: white; text-align: center;">Year 9</td> </tr> <tr> <td style="background-color: #002060; color: white;">Brook Road - Fed House Gate</td> <td style="background-color: #002060; color: white; text-align: center;">Year 8</td> </tr> </tbody> </table>	0820 - 0830	Brook Road - Upper Playground Gate	Year 7	Brook Road - Fed House Gate	Year 11	0830 – 0840	Deanery Road / Brook Road - Rear Entrance Gate	Year 10	Book Road - Upper Playground Gate	Year 9	Brook Road - Fed House Gate	Year 8
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How will the canteen operate- will my child/children be able to get a hot lunch?

In September King's Oak will provide limited on-site catering for students. Fingerprint style scanning will not be used as a payment method until further notice.

Students who are eligible for benefits-related free school meals will be able to receive a hot or cold meal. Students in Y7-11 will collect pre-booked meals from their lunchtime bubble locations across a staggered lunch break.

	Year 7	Year 8	Year 9	Year 10	Year 11
Breakfast Club (Canteen Queuing System)	0800 - 0815	0815 - 0825	0825 - 0835	0815 - 0825	0800 - 0815
Break	1050 - 1110 Canteen: Closed				
Lunch & Tutor	Lunch 1310 - 1345 Lunch delivery 1310 - 1330 Tutor 1345 - 1410	Tutor 1310 - 1335 Lunch 1335 - 1410 Lunch delivery 1335 - 1350	Tutor 1310 - 1335 Lunch 1335 - 1410 Lunch delivery 1335 - 1350	Tutor 1310 - 1335 Lunch 1335 - 1410 Lunch delivery 1350 - 1410	Lunch 1310 - 1345 Lunch delivery 1310 - 1330 Tutor 1345 - 1410

Students in Y7-11 will collect food at the times above & eat their lunch in the following locations:

	Year 7	Year 8	Year 9	Year 10	Year 11
Break/Lunch Indoor Space	Gym 2	Gym 1	Ground Floor C Block	Rear Canteen / Elliot 1	Hexagon
Break/Lunch Outdoor Space	Court 2	Court 1	Lower Playground	Upper Playground	Court 3

The King's Oak catering team (Aspens) will comply with the [guidance for the guidance for food businesses on coronavirus \(COVID-19\)](#).

Social Distancing Measures



Question	Answer
<p>How do you intend to prevent the spread of Covid 19?</p>	<ol style="list-style-type: none"> 1. Minimise contact with individuals who are unwell by ensuring that those who have coronavirus (COVID-19) symptoms, or who have someone in their household who does, do not attend school 2. Clean hands thoroughly more often than usual 3. Ensure good respiratory hygiene by promoting the 'catch it, bin it, kill it' approach 4. Introduce enhanced cleaning, including cleaning frequently touched surfaces often, using standard products such as detergents and bleach 5. Minimise contact between individuals and maintain social distancing wherever possible 6. Where necessary, wear appropriate personal protective equipment (PPE) <ul style="list-style-type: none"> • <i>Numbers 1 to 5 are in place all the time.</i> • <i>Number 6 applies in specific circumstances.</i>
<p>What steps are in place should there be a COVID-19 outbreak at King's Oak Academy?</p>	<ol style="list-style-type: none"> 1. Confirm cases (who, when) 2. Fact finding to identify self-isolation/at risk group, including: <ul style="list-style-type: none"> ○ Pupil timetable (sets / locations) ○ Staff timetable ○ Areas of travel in academy (e.g. classrooms) ○ Travel to/from school (e.g. bus / lift share?) ○ Friendship group 3. Engage with the NHS Test and Trace process. 4. Manage confirmed cases of coronavirus (COVID-19) amongst the school community <p>Contain any outbreak by following local health protection team advice- this could lead to either partial or full closure of the school as appropriate. Timely communication with all parents and carers will happen via text message and the school website.</p>

<p>Will children within the bubbles be expected to socially distance from each other?</p>	<p>This is not possible with the number of children in each bubble. This is the main reason for why the ‘bubbles’ are being created – children will only mix with the children and staff member/s in their bubble.</p> <p>We will use the hierarchy of controls to limit the risk within the ‘bubbles’. These are:</p> <ul style="list-style-type: none"> • Minimising contact with individuals who are unwell by ensuring that those who have coronavirus symptoms, or who have someone in their household who does, do not attend childcare settings, schools or colleges. • Cleaning hands more often than usual - wash hands thoroughly for 20 seconds with running water and soap and dry them thoroughly or use alcohol hand rub or sanitiser ensuring that all parts of the hands are covered. • Ensuring good respiratory hygiene by promoting the ‘catch it, bin it, kill it’ approach. • Cleaning frequently touched surfaces often using standard products, such as detergents and bleach. • Minimising contact and mixing by alerting as much as possible, the environment (such as classroom layout) and timetables (such as staggered break times).
<p>How will staff support children to follow social distancing and hierarchy of control rules?</p>	<p>The academy has been set up to ensure that there is access to tissues, bins, sanitisers/hand wash in all key areas.</p> <p>Signage will be placed throughout the academy highlighting the importance of washing your hands and respiratory hygiene “catch it, bin it, kill it”.</p> <p>Staff will continually reinforce the hygiene message to pupils both in their re-integration induction and throughout their time in school. Pupils and staff will be encouraged to hand wash/sanitise as they come into any area for lessons or actives and regularly wash hand throughout the day.</p>
<p>Will children be required to wear face masks and if so will the school be providing them?</p>	<p>No. Government guidance is that children and staff do not need to wear face masks while in school.</p> <p>Staff will be required to use PPE as normal for specific aspects of their usual roles and responsibilities e.g. disposal aprons and gloves for when changing nappies or soiled clothes; disposable gloves when administering first aid.</p>

Symptoms and Testing

Question	Answer
<p>Will all staff be tested for COVID-19 before they return to school?</p>	<p>Testing is available to all essential workers, this includes anyone involved in education. If a member of staff has symptoms they will remain at home and book a test. They will not return to the school until they have received a negative test result. Staff will not be routinely tested before attending school.</p>
<p>What happens if a child or member of staff becomes ill with symptoms of COVID 19?</p>	<p>If a child or member of staff displays symptoms during the day e.g. continuous cough, high temperature, anosmia (loss of sense of smell/taste) they will be removed from class and another teaching area will be identified for remaining group.</p> <p>The academy has identified a room for isolation of staff / pupils who start to present Covid-19 symptoms during the day. This will be separate to the first aid room. Parents will be asked to collect their child as soon as possible and will be advised to contact NHS 111 and book a test.</p> <p>Your child will have access to a test if they display symptoms of coronavirus. If the test comes back negative they will be able to return to school and fellow household members can end self-isolation. We will be able to provide guidance on booking the test.</p> <p>The academy will report the incident to the CLF Health & Safety team who will contact Public Health England and follow their advice.</p> <p>If a test is positive the rest of the group including teaching staff will be asked to self-isolate for 14 days.</p>
<p>If a member of the household becomes ill with COVID-19 symptoms will I still be able to send my child to school?</p>	<p>No, if a member of the household has symptoms of COVID-19 all members of the household should self-isolate for 14 days as per Government guidelines.</p> <p>https://www.gov.uk/government/publications/covid-19-stay-at-home-guidance/stay-at-home-guidance-for-households-with-possible-coronavirus-covid-19-infection</p>

Supporting Pupils Learning and Wellbeing



Question	Answer
What will you have in place to support children's mental health and wellbeing?	We are working with the Central CLF team to plan a suitable re-joining, reconnection and recovery curriculum to complement our ongoing curriculum. Children's social, emotional and mental health will remain at the core of our curriculum. The school timetable will reflect an increased emphasis on mental health and wellbeing.
If a bubble closes due to a child or staff member showing symptoms, will home learning be provided?	Yes, our aim as an academy will be to quickly adjust the group's learning to distance learning as it was during school closure.
Will my child have to wear school uniform?	We expect children to return to school in uniform. If students are not compliant with the academy uniform policy, the KOA behaviour system & policy will be used. However, pastoral and senior leaders will take a mindful and considerate approach in relation to parents who may be experiencing financial pressures.
Should my child still bring their book back and equipment to school?	Children should not bring anything unnecessary in from home. However, reading books and home learning will now be allowed following our risk assessment.
What happens if my child is hurt or becomes unwell?	First Aid provision will remain in place. A qualified first aider will be on site at all times. Appropriate Personal Protective Equipment (PPE) is available for first aid use.
Will I be able to come into school to discuss any concerns with the teacher?	Please contact the academy by telephone or email if you wish to speak to a member of staff. If it is agreed that a face to face meeting is appropriate you will be given an appointment time. On arrival you will be asked to follow social distancing and hygiene guidelines. Signage will be displayed in reception to support this. Reception staff will be protected by a screen and you will be asked to stay on the step back mark.

<p>How are lessons/ the curriculum going to be affected?</p>	<p>At King’s Oak Academy we will teach an ambitious and broad curriculum in all subjects from September 2020 whilst making use of existing flexibilities to create time to cover the most important missed content. Staff will ensure that students and their parents/carers understand that education is not optional and that we will ensure that students receive a high-quality education that promotes their development and prepares them for the opportunities, responsibilities and experiences of later life.</p> <p>Those subject areas which require specialist equipment (including Health, Drama, Art, DT, Computer Science, Music and Science) have put in routines and procedures to ensure the safety of staff and students is prioritised. The use of computer suites is discouraged unless essential.</p> <p>King’s Oak Academy will continue to work with the CLF to develop high quality remote education provision that aligns as closely as possible with our in-school provision. Remote education will be used in the 2020-21 academic year where needed to educate students from EYFS to Year 11.</p> <p>The lesson structures remain unchanged and assemblies will now be delivered virtually to avoid large group gatherings.</p>
<p>How will my child/children catch up on this ‘lost time’?</p>	<p>At King’s Oak, we will continue to support learning in two ways; virtual and face to face. This blended learning approach will allow us to ensure no child is left behind and we will continue this across 2020/2021. We will not be cutting out subjects as this would compromise the breadth of learning for our young people. However, we are streamlining our curriculum in line with the CLF so that the absolute core foundations are our focus. Our virtual home learning programme will be used efficiently to support learning through either:</p> <ul style="list-style-type: none"> • Essential pre-reading allowing students to prepare for the ideas to be addressed in the taught curriculum, or • Spaced retrieval practice, engaging students in reaching back to revise key points of information essential to progressing through their learning.

Other

Further guidance from the Government is available here - <https://www.gov.uk/government/publications/guidance-for-parents-and-carers-of-children-attending-out-of-school-settings-during-the-coronavirus-covid-19-outbreak>