

17 December 2020

KOn/CGn

Dear Parents/Carers,

As we reach the end of Term 2 and enter the holiday period, we want to do everything we can at King's Oak Academy to reduce the risk of any family having to self-isolate during the holiday period.

To help you, your family and our local community stay safe, please see below for some key reminders on how you can safely manage the festive break.

Reducing the risk of transmission / risk of being required to self-isolate

- Adhere to the **Hands, Face, Space** when out in the community
- **Limit social contact:** Even if you are not isolating, it is still very important that you limit your contact with people outside of your household or support bubble.
- Be extra vigilant in **spotting the symptoms of COVID** and **following self-isolation rules** until receiving a negative test result
 - The three symptoms are:
 - high temperature
 - a new continuous cough
 - loss of smell/taste
 - If anyone in the household has one or more of these symptoms they **must:**
 - stay home
 - get a test. Testing sites will remain open during the Christmas period
 - Everyone in the home **must** stay home until the test result is received.
 - If the test is **positive**, then:
 - report positive test results to the school immediately;
 - your child **must** stay home for the length of time instructed on the test (usually **10 days**), and
 - all other members of the household **must** self-isolate (for **10 days**).

Guidelines for visiting friends and family at Christmas

Regardless of which tier South Gloucestershire is in, between 23 and 27 December we can all*:

- Form a Christmas bubble with **two** other households (a support bubble counts as one household).
 - We should only join one Christmas bubble and not change who is in it
- Only meet members of your Christmas bubble in private homes or gardens, places of worship or public outdoor spaces

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TEL: 0117 9927127 EMAIL: KOA.PRINCIPAL@CLF.UK | WWW.KINGSOAKACADEMY.ORG.UK

- Travel between tiers and UK nationals to see those in your Christmas bubble between 23 and 27 December. Anyone travelling to or from Northern Ireland may travel on the 22 and 28 December.

**Unless you are self-isolating*

Reporting a positive case after 17th December 2020

We are required by Public Health England to continue to trace contacts for any positive cases that are reported after the end of term. It is important that we work together to trace close contacts of anyone who has a positive test result and were in school 48 hours before symptoms started. From 18 December please report a positive test result by email to koacovid@clf.uk or telephone to 0117 370 4626 extension 1103.

Please leave the following information:

- Your name
- Your child's name
- The Academy they attend (if you are calling the CLF positive case phone number listed above)
- Date of first symptoms
- The date of the test
- The date of the positive result

If you have had a test and the result has not come back after 48 hours please also report this using the email and telephone number above.

The email account will be monitored by the KOA Leadership Team and the answerphone line will be monitored by the CLF Health and Safety team who will alert us so that we can do the contact tracing and communication with families of those children needing to self-isolate.

To support you to know if you need to report a positive result please see the table below.

Symptoms started on	They were in school on	Report
Wed 16 December	Monday 14 December	Yes
Thursday 17 December	Tuesday 15 December	Yes
Friday 18 December	Wednesday 16 December	Yes
Saturday 19 December	Thursday 17 December	Yes
Sunday 20 December	Thursday 17 December	No
Monday 21 December	Thursday 17 December	No

Start of term arrangements and mass testing

The academy will re-open to all pupils on **5 January 2021** at the usual times. You might be aware that on Wednesday the Government announced that every secondary school and college in England will have access to rapid coronavirus testing from January. Please [click this link](#) for the government press release. We are

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waiting for further guidance on the implications of this announcement for King's Oak Academy. Once we know more, we will share the appropriate information with you.

Thank you for helping to keep our community safe during the Christmas break. We are looking forward to welcoming your child/ren back to King's Oak in the New Year.

Kind Regards



Katherine Ogden
Principal



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