

Dear Parents/Carers

## Term 2 - Change of Staggered Times

Thank you for your feedback regarding our Term 1 staggered start and end of day routines. One area that families (particularly Year 2 and 5) have requested that we review is the exit system due to the high levels of pedestrian congestion on Tennis Court / Brook Road. Whilst we have tried to resolve this problem during the term in several ways, we have taken the decision to adjust the start and end of day timings for all classes so that children are all in their classes by 9am and have left the playgrounds by 3pm.

I do realise that change isn't helpful for working parents particularly, but I hope you understand that under these circumstances we are continually reviewing and adjusting routines to try to get to the best possible scenario.

So after half term start and finish times will be as follows:

Year Group	Start	Late	Finish	Late
YR & Y3	8.30am	8.40am	2.30pm	2.40pm
Y1 & Y4	8.40am	8.50am	2.40pm	2.50pm
Y2 & Y5	8.50am	9.00am	2.50pm	3.00pm

### Siblings

We will continue to allow families to drop siblings off at the earlier time and pick up at the later time. Please bear with us while we manage social distancing.

### Punctuality

As we have reduced the slots to 10 minutes, it is even more important to ensure **you do not arrive before your time**. We do not want to see people gathering outside school unnecessarily. If you are late we may send you to reception.

### Teddy Bears

We will continue to support children in the time between school finishing and after school provision starting, teaching staff will be present in the classroom. With this in mind, there will be no changes with regards to wrap around care. If you would like to arrange after school provision, please contact Cathryn at Teddy Bears directly on 07760 237 663.

### Lunchtime

We will be reducing lunchtime to 45 minutes to ensure we are not losing significant learning time with the exception of YR who will be keeping their lunch hour.

Year Group	Lunchtime
YR	11:30am – 12:30pm
Y3	11.30am – 12.15pm
Y1 & Y4	12.00pm – 12.45pm
Y2 & Y5	12.30pm – 1.15pm

**Work Hard, Be Kind!**

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Many thanks for your ongoing feedback and support.

Kind regards



Mrs Jo Thorn

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