

5 November 2024
KON/CGN

Dear Parents and Carers

I hope that your child/ren have had a positive start to Term 2. As you might have seen, the gates that were due to be installed when the South Gloucestershire Safer Streets programme started in 2020 have now been fitted, therefore we are writing to you again to re-share the South Gloucestershire Terms and Conditions regarding access on Brook Road between 8.25 am - 8.50 am and 3 pm – 3.20 pm on weekdays (term time only).

We know that many of us live busy lives and are keen to be able to drop into the school and leave quickly. Unfortunately, we have had a few incidents recently where drivers have been either physically or verbally abusive to our staff whilst they are operating the road closure. We are all keen to work with families to make everyone's day run as smoothly as possible therefore please may I take this opportunity to remind you that if you need to talk with our Estates Team who are managing the road closure, please do so in a polite and courteous manner.

Brook Road / Permit Holder Information

School Street Permits will **only allow permit holders to enter the school street zone** during the operational times (*with the exception of the 4 residents houses that are located within the Safer Streets zone, this permit does not allow cars to jump the queue to leave the zone whilst it is in operation*). **It will NOT exempt permit holders from breaching any parking restrictions.** If you park in contravention of any parking restrictions, you will be issued with a Penalty Charge Notice.

A permit can be issued to:

- a. a pupil who is registered blue badge holder
- b. a parent who is a blue badge holder and who is also the parent or carer of a primary aged child at King's Oak Academy
- c. a resident within Brook Road and are registered against specific individual vehicle registration plates.

Permits are for the Brook Road school street zone as defined in the relevant Traffic Regulation Order and can only be used to access the school street zone during the school street operational times.

Permits are free of charge and the scheme will be reviewed on an annual basis.

Permits where school streets are operational can be obtained by emailing sustravel4schools@southglos.gov.uk or sending a postal request to South Gloucestershire Council, ECS, PO Box 1954, Road Safety ETP, Bristol, BS37 0DD.

- a. Permit holder details can be changed and/or permits transferred between vehicles on request.
- b. Applications from residents must include a valid Council Tax reference number for their property when applying for a permit.
- c. Permits will only be issued to eligible pupils of King's Oak Academy and residents of Brook Road school street zone in which the residential property and school is located.

- d. Permits must be surrendered if the eligible pupil ceases to be a pupil at King's Oak Academy. Permits will be invalidated if the permit holder no longer is a pupil at Kings Oak Academy.
- e. Permits must be surrendered if the resident permit holder ceases to be a resident at the household address. Permits will be invalidated if the permit holder no longer resides at the address.

It remains the permit holder's responsibility to ensure the vehicle registration numbers are correctly provided and any vehicle changes updated. An incorrect vehicle registration number may lead to the issue of a fixed penalty notice from the Police when entering the school street zone during its operational times.

The permit will be issued in a sticker form and will need to be clearly displayed in the registered vehicle's windscreen when entering the school street zone during its operational times.

Residents' vehicles, for which a permit is issued, do not need to be registered at the permit holder's address, but in making the application the permit holder undertakes that the vehicle is for the primary use of a resident at the property and is normally kept at that property.

Obtaining or possessing a permit through false or fraudulent information, including the sale or transfer of permits, will invalidate the permit(s) with immediate effect. Anyone identified will have their future household/staff member permit entitlement reviewed.

All permits remain the property of SGC, who retain the right to withdraw it when not used in accordance with these terms and conditions. SGC reserves the right to change the terms and conditions. The terms and conditions advertised on the website will be the current valid terms and conditions for use of school streets permits.

Yours sincerely



Katherine Ogden
Principal