King's Oak Academy: Provider Access Policy Statement

Introduction

This policy statement sets out the school's arrangements for managing the access of providers to the school for the purpose of giving them information about the provider's education or training offer. This complies with the school's legal obligations under Section 42B of the Education Act 1997.

King's Oak Academy and the Cabot Learning Federation is committed to providing all students with information about the full range of learning and training pathways that are available to them. This includes a range of colleges, Universities and other post 16 providers. We also welcome providers that other routes such as apprenticeships and T levels.

Student entitlement

All students in years 8 – 13 are entitled:

- To find out about technical education qualifications and apprenticeships opportunities, as part of a careers programme which provides information on the full range of education and training options available at each transition point.
- To hear from a range of local providers about the opportunities they offer, including technical education and apprenticeships – through options events, assemblies and group discussions and taster events.
- To understand how to make applications for the full range of academic and technical courses.
- In accordance with the provider access legislation set out from January 2023 all our academies with students in years 8-13 will provide the following interactions as a part of their CEIAG offer.
- By the end of year 9 all students will attend at least two encounters delivered by different providers. This will be offered during the academy day.
- By the end of year 11 all students will attend at least two encounters delivered by different providers. This will be offered during the academy day.
- Those attending any CLF provision offering post 16 education will be offered two additional encounters. Unlike the previous four encounters participation will be optional.

For students of compulsory school age these encounters are mandatory and there will be a minimum of two encounters for students during the 'first key phase' (year 8 to 9) and two encounters for students during the 'second key phase' (year 10 to 11).

These provider encounters will be scheduled during the main school hours, and the provider will be given a reasonable amount of time to, as a minimum:

- Share information about both the provider and the approved technical education qualification and apprenticeships that the provider offers
- Explain what career routes those options could lead to
- Provide insights into what it might be like to learn or train with that provider (including the opportunity to meet staff and students from the provider)
- Answer questions from students.

Meaningful provider encounters

One encounter is defined as one meeting/session between students and one provider which will be delivered to the entire year group. Providers must also facilitate a question-and-answer component. We are committed to providing meaningful encounters to all students using the Making it meaningful checklist.

Meaningful online engagement is also an option, and we are open to providers who can provide live online engagement with our students.

Destinations of our students

2025 school leavers: Last year our Year 11 students moved to range of providers in the local area after school:

Data provided by LA
87.93% in education or training
10.34% NEET
1.72% Employment without training.

Management of provider access requests

Procedure

If you wish to request access to King's Oak Academy you should contact Kelly Smith on Kelly.Smith@clf.uk.

If you wish to request access you wish to request access to multiple academies in the Cabot Learning Federation you should contact William Lamb, Information Governance Officer: William.Lamb@clf.uk

Contact should be made as far in advance as possible and at least a minimum of two calendar months ahead of any dates that an academy is being asked to consider.

The academy plans several events, integrated into the school careers programme that will offer providers an opportunity to come into school to speak to students and/or their parents/carers. Details of that programme can be found on each of the academy websites, or by contacting the Operations Manager at the academy.

On deciding which requests can be accepted the academy will consider:

- Whether the request is suitable for the targeted cohort of students
- Whether the request can be incorporated into plans already in place to support students, such as careers assemblies and raising aspirations conferences
- Whether the requestor has already had access to the relevant cohort of students
- Any existing activities, trips or visits (to or from the academy)
- Whether any disruption will be caused to the curriculum or to examinations or examination preparations
- Staff availability
- Appropriate facilities available

Where a request cannot be accommodated, the academy will set out the reasons for this decision. If the request is deemed suitable but not practical due to timing, the academy will work with the provider to identify the next opportunity to accommodate the request.

Opportunities for access

King's Oak Academy offers a minimum of four provider encounters per year required by law and several additional events, integrated into the school careers programme. We will offer providers an opportunity to come into school to speak to students or their parents or carers.

Please speak to our Careers Leader, Kelly Smith to identify the most suitable opportunity for you.

We are in discussions with providers for 2026/27 but please contact Kelly Smith as we will be planning our assembly rota for academic year 2026/27 in the July 2026.

	Autumn Term	Spring Term	Summer Term
Year 8	Assembly time 14:45-15:10 on Mondays.	Assembly time 14:45-15:10 on Mondays.	Assembly time 14:45-15:10 on Mondays.
Year 9	Assembly time 14:45-15:10 on Wednesdays.	Assembly time 14:45-15:10 on Wednesdays.	Assembly time 14:45-15:10 on Wednesdays.
Year 10	Assembly time 14:45-15:10 on Thursdays.	Assembly time 14:45-15:10 on Thursdays.	Assembly time 14:45-15:10 on Thursdays.
Year 11	Assembly time 14:45-15:10 on Fridays.	Assembly time 14:45-15:10 on Fridays.	Limited availability due to examination period

Premises and facilities

King's Oak Academy will make the main hall, classrooms or private meeting rooms available for discussions between the provider and students, as appropriate to the activity. King's Oak Academy will also make available AV and other specialist equipment to support provider presentations. This will all be discussed and agreed in advance of the visit with the Careers Lead.

Meaningful online engagement is also an option, and we are open to providers who can provide live online engagement for our students.

Providers are welcome to leave a copy of their prospectus or other relevant course literature at the Academy reception; this will be passed to the Careers Lead who will ensure it is readily available to students

Complaints

Any complaints with regards to provider access can be raised following the school complaints procedure or directly with The Careers & Enterprise Company via provideraccess@careersandenterprise.co.uk

Approval and review

Approved [date] by Academy Council
Next review: [date]
Signed: [name] Chair of Academy Council [name] Principal